

## **Academic Records Request Form**

Transcripts, Enrollment Verifications, General Requests

## University of North Texas Health Science Center Office of the Registrar, EAD 244

3500 Camp Bowie Blvd. Fort Worth, TX 76107-2699 (817) 735-2201 / Fax (817) 735-0448 registrar@unthsc.edu

For Office Use Only

Date request completed \_\_\_

A student's transcript includes ONLY the academic record accumulated at the University of North Texas Health Science Center.

OFFICIAL copies of transcripts from other institutions CANNOT be furnished.

Questions regarding data collected may be directed to the Registrar. (HB 1922)

Student ID OR Social Security Number		<u>Program</u>	
		☐ Texas College of Osteopathic Medicine	
Last Name First Name	Middle Name	Graduate School of Biomedical Sciences	
		School of Public Health	
Date of Birth Daytime Telephone N	lumber	School of Health Professions (PA & DPT)	
		System College of Pharmacy	
Other Names Used While Enrolled at UNTHSC		Graduating Year	
Other Names Osed While Enrolled at ONTHSC		Graduating real	
I would like to request:		Special Instructions:	
☐ Official Transcript  NOT available via fax or email  ☐ Dean's Letter / M:  (TCOM only)	31 L	☐ Hold my transcript for <b>final grades</b> (please specify which course or semester):	
Number of Copies: Other Document:	☐ Hold my trans	script for the <b>degree</b> to be posted.	
Unofficial Transcript		Send the attached <b>application service form</b> with the	
Number of Copies:	transcript.	·	
Enrollment Verification  Semester:			
□ COMLEX / USMLE ————————————————————————————————————			
Board Score Verification (TCOM only)			
	Delivery Method:		
☐ I would like to pick up my documents <b>in person</b> .  (Please bring a photo ID to the front desk of Student  Affairs for document pick up.)  Fax to:  Attn:			
Mail to:	Fax Number:		
I certify that I am the person whose name appears on the name line of this form, and do hereby authorize release of my academic records via the method listed above.			
Signature	Date	-	
Please allow 24-48 hours for processing. Enrollment verifications will not be processed until after the census date.			