GRADUATE SCHOOL OF BIOMEDICAL SCIENCE – Spring 2014
SCHOOL OF PUBLIC HEALTH – Spring 2014
UNT SYSTEM COLLEGE OF PHARMACY – Spring 2014

PAYMENT PLAN: PROMISSORY NOTE OF TUITION & FEES

The University of North Texas Health Science Center at Fort Worth provides for payment of tuition and fees for each Fall and Spring semester (installment option is not available for Summer) through the following alternatives:

- Full payment of tuition and fees upon registration.
- Full payment prior to the first class day.
- One-half payment of tuition and fees plus incidental fees upon registration or by the payment deadline for early registration, with separate one-fourth payments prior to the start of the sixth and eleventh class weeks. Fees listed below are not included in the Installment Plan.

By selecting the Installment Plan, either by paying the minimum due shown on your early registration statement or at registration, you are accepting the terms of the contract printed below:

1) Payment must be received on or before each due date with or without billing notice. If mailing a payment, Postmarks will not be a consideration. If mailing your payment, please send your check or money order to the address listed below. It is the student's responsibility to know when a payment is due, regardless of UNT Health Science Center billing procedures. Electronic copies of your bill are available by accessing your account online. Paper bills are mailed upon request only. Student Finance will notify students via e-mail prior to payment due dates. If you have questions about your bill, please contact the Student Finance Office before the payment deadline. Payment is due by the deadline with or without billing notice.

2) A **$15.00** per month Late Payment Fee will be charged for any payment received after the due dates printed below. Additional late fee(s) will be assessed for each month the payment is past due.

3) If full payment is not received by **March 17, 2013,** for the **Spring semester**, the student will be blocked from receiving transcripts and will not be able to complete registration for future classes until the entire past due balance is paid.

4) A non-refundable **$15.00 Installment Plan Fee** will be charged for selecting the Installment Payment Plan. All incidental fees, (i.e., Installment Plan Fee, ID Card Fee, Health Insurance and Course Fees) must be paid in full with the first installment payment.

5) Any Financial Aid, Scholarship or Sponsorship refund, or any other tuition and fee adjustment(s) will be applied to the TOTAL balance due for the semester. A Refund will be issued only after all outstanding balances for the current semester or any previous semester have been paid.

6) If a student voluntarily withdraws from the semester, the total balance of tuition and fees is due immediately. Withdrawal refunds are based on the amount owed for the entire semester, not the amount paid.

7) If a student defaults on the unpaid balance, they will be referred to UNT Health Science Center's collection agency and reported to credit bureau organizations. Under such circumstances, the student will also be responsible for all attorney's fees, other costs and charges necessary for the collection of any amount not paid when due.

INSTALLMENT DUE DATES	SPRING 2014
First Payment	January 5, 2014
Second Payment	February 10, 2014
Third Payment	March 17, 2014
Transcripts Hold Date	March 17, 2014

ANY STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE FULL PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR THE WORK DONE THAT SEMESTER OR TERM.

STUDENT'S NAME (PRINTED)	STUDENT'S SIGNATURE	STUDENT ID#	DATE

For questions, please call: *(817) 735-2026*

Return form to: *Student Finance, EAD 279* **or** **Mail form to:** *UNT HSC Student Finance*
Or Fax to: *817-735-0677*
3500 Camp Bowie Blvd.
Fort Worth, TX 76107-2699